



Seneca County
Health Department

Seneca County Public Health

Board of Health

Meeting Minutes



Date: May 15, 2024	Time: 4:00 pm	Location: Meeting held via WebEx and in-person in the Conference Room in the Seneca County Health and Senior Services Building
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Present: Scott King, Kimberly Abate, Mary Jump, Elizabeth Borst, Timothy Ryan, MD, Joseph Lorenzetti, MD, Robert Hayssen, Chersti Kuhlmann, Andrew Rude
 Audio: Tiffany Folk
 Webex: Gary Vandriesen (Public Member)
 Absent: Dale Freier, MD, Grace Freier, MD
 Scribe: Tammy Reynolds

Agenda Item	Discussion	Action Items	Owner	Status (open or closed)
Call to Order	Meeting called to order at 4:00pm by Dr. Timothy Ryan.			
Preschool Program Update	Chersti gave a brief overview of the mandated expenses of the Preschool program for this year. She explained the various programs that are provided to children of Seneca County and the related costs including transportation. It was also reported that there was an unexpected rate increase (per NYS) for tuition that was pro-rated for the prior year. Chersti offered to provide more information to the Board if they have more questions or concerns regarding the Preschool budget.	Information	Chersti/ Scott	Closed
Consent Agenda A. Approval of April 17 Mtg. Minutes B. Staff Reports <ul style="list-style-type: none"> • Director of Public Health • Director of Environmental Services • PH Educators 	The April meeting minutes, the Public Health, Environmental Health and PH Educators reports, and the monthly warrant of expenses were sent to members prior to the meeting. A motion was made to approve the April 17, 2024 meeting minutes along with the written reports and monthly warrant of expenses by Joseph Lorenzetti, MD with Tiffany Folk seconding the motion. All members present voted to accept the department reports and the monthly minutes.	Review/Action	Board	Closed

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<ul style="list-style-type: none"> • Monthly Warrant of Expenses • Variance Committee Decisions 	<p>There was a request to amend a variance committee decision by a homeowner to accept a previous routine septic inspection. After listening to the homeowner's appeal, the BOH voted to accept the routine septic system inspection, which was completed last year in place of the normally required property transfer inspection. The Board did not grant the homeowner's request to waive the requirement to pump the septic tank. The Board indicated that the homeowner must have the septic tank pumped out by June 30, 2024. A motion to adopt and amend the committee's decisions was made by Tiffany Folk with Joseph Lorenzetti, MD seconding it. All members voted in favor of adopting the Variance Committee Decisions.</p>			
<p>Departmental Issues</p> <p>A. Staffing</p> <ul style="list-style-type: none"> • RN, Service Coord., Sanitarian, and Fellows Positions <p>B. Board of Supervisors Resolutions</p> <ul style="list-style-type: none"> • Round 4 Septic System Replacement Funds • Emergency Preparedness Grant • EP Consultant Contract <p>C. Building Generator & Backup vaccine storage</p>	<p>Scott reported that we currently have several staffing positions available. These positions include one Public Health Nurse and two EH Sanitarians. The E.I. Service Coordinator position has been filled and the new hire will begin in July. We currently have positions for two Fellows (Public Health Corps). These Fellows will be employed by PCG.</p> <p>Resolutions going to the BOS on 5/28 include Round 4 of the Septic System Replacement Funds. We are being awarded an additional \$200,000 with this funding. We have also been awarded our next round of our Emergency Preparedness Grant funding (\$52,000). The bulk of this funding will be used for our Emergency Preparedness Consultant with the remaining funds applied towards program supplies. The building generator replacement issue went before the Public Works Committee on 4/23. Only \$15,000 of grant money was available for the replacement. Due to the high cost of a new generator, it was decided by the committee that the purchase of a new one would be discussed during the 2025 budget cycle. Grant money was used to purchase a new vaccine refrigerator and an undercounter freezer. The old refrigerator and the new under counter freezer are being placed in Emergency Management at the County Office</p>	<p>Information/ Discussion</p>	<p>Scott</p>	<p>Open</p>

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	Building to provide backup vaccine storage until such time as the HSS Building generator issue is resolved.			
Seneca Meadows SEQR	Scott distributed a cover letter and scoping document from the NYS DEC regarding Seneca Meadows. Seneca Meadows has applied to expand/extend the life of the landfill for another 15 years beyond the current permit end date.	Information	Scott	Closed
Healthy Neighborhoods Program-Annual Update	Andrew provided an update on the current status of the Healthy Neighborhoods Program. He reported that during the past year (Year 2) program staff had 82 initial visits with 25 revisits. To be qualified to receive an HNP visit, the resident must live within an eligible zip code. The scope of the program is to help reduce accidents and injuries in the home and to help reduce asthma triggers. Andrew listed some of the items that are provided through the program such as cleaning supplies, fire and safety materials and slip/trip reduction items.	Information	Andrew	Closed
Board of Health Membership Update	Scott announced that fellow Board member Martha Bond has resigned from the BOH after many years of service. Dr. Ryan and Scott will be presenting Martha with a certificate for her many years of dedicated service. Scott has asked Lynn Porter from Ovid to fill the position. She has graciously accepted. A resolution will need to go to the BOS to formally appoint Lynn to the BOH.	Information	Scott	Closed
Agenda items submitted by Board Members	Due to the upcoming Juneteenth holiday, we will hold the regular BOH meeting on Tuesday, June 18 th . At that meeting, it will be discussed if there will be a BOH meeting in July or August. Dr. Joseph Lorenzetti made a motion to adjourn the meeting with Supervisor Bob Hayssen seconding it.	Discussion	Scott	Closed

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Meeting Adjourned at 5:25 PM

Next Meeting will be held June 18, 2024
4:00 PM

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Written by,
Tammy Reynolds, Staff Resource Assistant
Reviewed by,

Scott King,
Public Health Director

Public Health/BoardofHealth/2024/Minutes



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