



Seneca County
Health Department

Seneca County Public Health

Board of Health

Meeting Minutes



Date: April 17, 2024	Time: 4:00 pm	Location: Meeting held via WebEx and in-person in the Conference Room in the Seneca County Health and Senior Services Building
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Present: Scott King, Kimberly Abate, Mary Jump, Elizabeth Borst, Grace Freier, MD, Dale Freier, MD, Joseph Lorenzetti, MD
Audio: Tiffany Folk
Absent: Martha Bond, Robert Hayssen, Timothy Ryan, MD
Scribe: Tammy Reynolds

Agenda Item	Discussion	Action Items	Owner	Status (open or closed)
. Call to Order Consent Agenda A. Approval of March 20 Mtg. Minutes B. Staff Reports <ul style="list-style-type: none"> • Director of Public Health • Environmental Services • PH Educators • Monthly Warrant of Expenses C. Consent Order re: underage sale of tobacco products: Seneca Express . Departmental Issues A. Staffing <ul style="list-style-type: none"> • RN, Service Coord., & Sanitarian positions 	Meeting called to order at 4:09pm by Dr. Grace Freier. The March meeting minutes, the Public Health, Environmental Health and PH Educators reports, and the monthly warrant of expenses were sent to members prior to the meeting. A motion was made to approve the March 20, 2024 meeting minutes along with the written reports and monthly warrant of expenses by Joseph Lorenzetti, MD with Dale Freier, MD seconding the motion. All members present voted to accept the department reports and the monthly minutes. There was one consent order regarding the sale of tobacco products to a person underage. A motion to adopt the consent order was made by Joseph Lorenzetti, MD with Tiffany Folk seconding it. All members voted in favor to adopt the consent order. Scott informed the board that there is an increase in the warrant expenses for Pre-School costs due to an increase in children needing services.	Review/Action	Board	Closed
	Scott reported that we currently have several staffing positions available. These positions include one Public Health Nurse and two EH Sanitarians. Interviewed two good candidates for the position of E.I. Service Coordinator, hoping to make an offer this week.	Information/ Discussion	Scott	Open

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<p>B. Board of Supervisors Resolutions</p> <ul style="list-style-type: none"> Water Enhancement Grant & OT Service Provider Contract C. Building Generator 	<p>Scott is bringing two resolutions to the BOS. The first is for the BOS to accept the annual Water Enhancement Grant. The second is for the approval of a new OT Service Provider. Scott brought it to the BOH's attention that the Health Department building's generator failed the quarterly testing, and it was determined that it needs to be replaced. Scott is working with the County Manager and the Director of Facilities to seek funding to help with the replacement.</p>			
<p>Pertussis Outbreak Update</p>	<p>Liz gave an update on the current Pertussis outbreak in the county. Since March 20th, there have been 8 reported cases of Pertussis in children (all being under the age of 4 and unvaccinated) with 4 having been hospitalized. The group discussed various ideas on how to educate and encourage more members of the Amish and Mennonite Communities to get vaccinated.</p>	Information	Scott/Liz	Closed
<p>Opioid / Naloxone Update "Leave Behind" Program</p>	<p>Scott discussed a letter that was drafted by North Seneca Ambulance for REMAC for their approval to allow EMS agencies to leave behind Harm Reduction kits when called to a potential overdose situation. These kits would be provided by the Seneca County Health Department and contain Naloxone and information for help with recovery and mental health services.</p>	Information	Scott	Closed
<p>Strategic Plan & CHA/CHIP Updates</p>	<p>Kim gave an update for the Strategic Plan and the CHA/CHIP program. Some of the focus areas are behavioral health and substance use resources, Lock & Talk program, food insecurities. She also discussed the Venison Donation program that helps assist the local food pantries. She also discussed that through the Strategic Plan, an Employee Engagement Survey was sent out to all staff. Surveys will be reviewed by Scott and as part of the action item plan, one idea will be implemented.</p>	Information	Kim	Closed
<p>Eclipse Wrap-up – (April 8, 2024)</p>	<p>Mary reported that she represented the Health Department at the Emergency Operations Center to help monitor for any potential issues before, during and after the eclipse. There were no reported major issues.</p>	Information	Mary J	Closed

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Agenda items submitted by Board Members	Dr. Joseph Lorenzetti made a motion to adjourn the meeting with Dr. Dale Freier seconding it.	Discussion	Scott	Closed
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Meeting Adjourned at 5:26 PM

Next Meeting will be held May 15, 2024

4:00 PM

Seneca County Health Department Conference Room

Written by,
Tammy Reynolds, Staff Resource Assistant
Reviewed by,

Scott King,
Public Health Director

Public Health/BoardofHealth/2024/Minutes

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Seneca County, NY