



Seneca County
Health Department

Seneca County Public Health

Board of Health

Meeting Minutes



Date: March 20, 2024	Time: 4:00 pm	Location: Meeting held via WebEx and in-person in the Conference Room in the Seneca County Health and Senior Services Building
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Present: Scott King, Kimberly Abate, Mary Jump, Elizabeth Borst, Mary Reese, Timothy Ryan, MD, Grace Freier, MD, Dale Freier, MD, Joseph Lorenzetti, MD, Tiffany Folk, Supervisor Robert Hayssen.
 Absent: Martha Bond
 Scribe: Tammy Reynolds

Agenda Item	Discussion	Action Items	Owner	Status (open or closed)
. Call to Order Consent Agenda A. Approval of Feb. 21 Mtg. Minutes B. Staff Reports <ul style="list-style-type: none"> • Director of Public Health • Director of Environmental Services • PH Educators • Monthly Warrant of Expenses C. Consent Order re: flavored vapor products sales violation: Seneca Express D. Updated Policy & Procedures Manual – Nursing Equipment & Supplies	Meeting called to order at 4:00pm by Dr. Ryan. The February meeting minutes, the Public Health, Environmental Health and PH Educators reports, and the monthly warrant of expenses were sent to members prior to the meeting. A motion was made to approve the February 21, 2024 meeting minutes along with the written reports and monthly warrant of expenses by Joseph Lorenzetti, MD with Tiffany Folk seconding the motion. All members present voted to accept the department reports and the monthly minutes. There was one consent order regarding the illegal sale of flavored vape products. A motion to adopt the consent order was made by Grace Freier, MD with Joseph Lorenzetti, MD seconding it. All members voted in favor to adopt the consent order. A motion was made by Joseph Lorenzetti, MD and seconded by Grace Freier, MD to accept the updated Procedures Manual – Nursing Equipment and Supplies. All members voted in favor to accept the updated Policy & Procedure Manual.	Review/Action	Board	Closed

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<p>Departmental Issues</p> <p>A. Staffing</p> <ul style="list-style-type: none"> • RN, Service Coord., & Sanitarian positions <p>B. Board of Supervisors Resolutions</p> <ul style="list-style-type: none"> • IAP Grant & HNP Grant <p>C. Transpo Bus Services Contract</p> <p>D. Various Grants inc. Infrastructure, CD Vax, etc.</p>	<p>Scott reported that we currently have several staffing positions available. One Public Health Nurse, an E.I. Service Coordinator and two EH Sanitarians.</p> <p>Scott is bringing several resolutions to the BOS. The first is a request to accept the Immunization Action Program grant. The second one is to accept Year Three of the Healthy Neighborhoods Program grant.</p> <p>The current contract with Transpo Bus Service expires at the end of June 2024. Within the current contract, there are options for two (1) year extensions. The department intends to execute the first 12-month extension (July 1, 2024 to June 30, 2025) since that will lock in the current bus rates for another year.</p> <p>Infrastructure Grant was approved. This grant funds one of our Sanitarian positions as well as a portion of a nurse's salary among various other items/purchases.</p> <p>CD Vax Grant will help purchase a new vaccine refrigerator and an undercounter freezer. The state is considering restoring the Rabies Grant to the 2024 state budget.</p>	<p>Information/ Discussion</p>	<p>Scott</p>	<p>Open</p>
<p>2023 Communicable Disease Synopsis</p>	<p>Mary Reese gave a very informative presentation on the 2023 Communicable Disease synopsis. Mary sent this report out to the Seneca County schools and providers, which is a state requirement under Article 6 of the Public Health Law.</p>	<p>Information</p>	<p>Liz/Mary R</p>	<p>Closed</p>
<p>Opioid / Naloxone Update</p> <ul style="list-style-type: none"> • Schools • County Employee Narcan Training • “Leave Behind” Program <p>Task Force & Settlement Funds Committee</p>	<p>Scott indicated that Waterloo CSD is potentially considering an update to their Naloxone Policy.</p> <p>There is going to be a county employee Narcan training in the near future. Sign ups for this training have been strong. Scott is working with various agencies to start a “Leave Behind” program. This program would provide a harm reduction kit that would be left by ambulance/emergency personnel after an overdose or mental health crisis. This kit would include items such as Narcan, condoms and links to services for help.</p> <p>The Task Force & Settlement Funds Committee is focused on getting the Naloxone Boxes out into the community to</p>	<p>Information</p>	<p>Scott</p>	<p>Closed</p>

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	such places as fire stations, libraries, and places where there may be higher incidences of opioid overdoses.			
On-Demand Health Station	There is a new On-Demand Health Station at the Five Star Bank in Ovid. This station was provided through the University of Rochester and is intended to help with access to health care.	Information	Scott/Liz	Closed
Eclipse Planning – (April 8, 2024)	Most of the public schools will be closed on April 8 th – South Seneca has a half day. Environmental Health is monitoring for temporary/mobile food vendors and early opening campgrounds. There is a concern about the increasing traffic in the area. The department has been attending Eclipse planning meetings at the Emergency Management Offices along with police, fire, law enforcement, etc.	Information	Scott/ Mary J	Closed
Agenda items submitted by Board Members	Dr. Ryan made a motion to adjourn the meeting with Dr. Dale Freier seconding it.	Discussion	Scott	Closed

Meeting Adjourned at 5:21 PM

Next Meeting will be held April 17, 2024

4:00 PM

Seneca County Health Department Conference Room

Written by,

Tammy Reynolds, Staff Resource Assistant

Reviewed by,

Scott D. King

Scott King,

Public Health Director

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