



Seneca County
Health Department

Seneca County Public Health

Board of Health

Meeting Minutes



Date: August 16, 2023	Time: 4:00 p.m.	Location: Meeting held via WebEx and in-person in the Conference Room in the Seneca County Health and Senior Services Building
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Present: In person: Scott King, Joseph Lorenzetti MD, Grace Freier MD, Martha Bond, Tiffany Folk, Mary Jump, Sara Flack
WebEx:
Audio: Joseph Borst
Absent: Timothy Ryan MD, Dale Freier MD
Scribe: Tammy Reynolds

Agenda Item	Discussion	Action Items	Owner	Status (open or closed)
<p>Call to Order</p>	<p>Meeting called to order at 4:06 pm by Dr. Grace Freier.</p>			
<p>Consent Agenda</p> <p>A. Approval of June 21 Mtg. Minutes</p> <p>B. Staff Written/Verbal Reports</p> <ul style="list-style-type: none"> • Director of Environmental Services • Director of Public Health • Educator's Reports • Monthly Warrant of Expenses • Hearing Officer Decisions - Yonker (lead case); Vandongen (septic issue) 	<p>The August agenda and written Public Health, Environmental Health and Public Health Educator reports were sent to members prior to the meeting. A motion was made to approve the June 21, 2023 meeting minutes by Joseph Lorenzetti MD and was seconded by Tiffany Folk. Martha Bond made a motion to accept the written reports with Tiffany Folk seconding them. All members present voted to accept the department reports and the monthly minutes. The Board reviewed the monthly warrant of expenditures. Scott reminded everyone of the hearing that took place in April in relation to Americana Winery. Americana paid their fine but due to a clerical error, was billed an incorrect amount. Dr. Joseph Lorenzetti made a motion to accept the payment from Americana with Tiffany Folk seconding it. Dr. Grace Freier inquired about a possible rabies incident with a sheep. Mary Jump reported that the owner of the animal proceeded with the post exposure treatment as a precautionary measure. Mary Jump provided background information and answered questions regarding the hearings that were held for a recent lead abatement case (Yonker), and septic issue (Vandongen). The BOH reviewed and approved the hearing officer's decisions for both cases. Tiffany Folk made a motion to accept the hearing officer's decisions with Martha Bond seconding it.</p>	<p>Review/Action</p>	<p>Board</p>	<p>Closed</p>

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<p>Departmental Issues</p> <ul style="list-style-type: none"> A. Staffing <ul style="list-style-type: none"> • Director of Preventative Health Services • E.I. Service Coordinator • New Sanitarian position B. Infrastructure Grant Budget C. Trauma/Vicarious Trauma Response D. Vehicles E. Wildfire Smoke - AAR F. Strategic Plan G. Clear Impact Database 	<p>Scott announced that he has hired a new Director of Preventative Health Services. Scott said that he will have Cathy Bond help mentor the new Director of Preventative Health Services for approximately 10 months. He also announced the hiring of the new E.I. Service Coordinator. Both new hires will start on September 11, 2023. The Sanitarian position is tentatively slated to start September 18. Jillian Kosinski (currently our Health Corp. Fellow) will be going into that role. Waiting for NYSDOH to approve the infrastructure budget. Scott explained that he had arranged for the staff to attend training on vicarious trauma due to a recent loss within the department. This training was completed in early July. The Ford Edge has been purchased and is tentatively expected sometime in mid-October. Plan is to also purchase a minivan within the next year as a third department vehicle. Scott deactivated the LCS for wildfire smoke and asked Cathy Bond to complete an After Action Report. Her report indicated that she did not find anything that she felt needed to be improved. Strategic Plan is moving forward with the assistance of consultant Lynne Scalzo. Clear Impact Database - AJ VanCuren is heading up this program to collect local data and has already started to input into the database. Dr. Freiler reported a recent increase of cases of pertussis in certain communities. It was discussed what can be done to increase awareness and encourage vaccinations.</p>	<p>Information/ Discussion/ Action</p>	<p>Scott</p>	<p>Open</p>
<p>Migrant/Asylum Seeker Issue</p>	<p>Scott provided an update on the possibility of Seneca County taking in migrant/asylum seekers and what the impact would be on SCHD (medical screenings, immunizations, language barriers, housing etc.) and how we are preparing for such an event.</p>	<p>Information</p>	<p>Scott</p>	<p>Closed</p>
<p>CHSC Update</p>	<p>Sara Flack gave a PowerPoint Presentation with updates on the many successes of the Creating Healthy Schools and Communities (CHSC) program.</p>	<p>Information</p>	<p>Sara</p>	<p>Closed</p>
<p>Agenda Items Submitted by Board Members</p>	<p>There were no items submitted.</p>	<p>Information/ Discussion</p>	<p>Scott</p>	<p>Closed</p>

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Meeting adjourned at 5:35 p.m.

The next meeting will be held September 20, 2023, at 4:00 PM
Seneca County Health Department Conference Room/via Webex

Written by,
Tammy Reynolds, Staff Resource Assistant
Reviewed by,

Scott King,
Director of Public Health

Public Health/Board of Health/2023/Minutes



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