



Seneca County
Health Department

Seneca County Public Health

Board of Health

Meeting Minutes



Date: January 17, 2024	Time: 4:00 p.m.	Location: Meeting held via WebEx and in-person in the Conference Room in the Seneca County Health and Senior Services Building
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Present: In person: Scott King, Joseph Lorenzetti MD, Grace Freier MD, Mary Jump, Elizabeth Borst, Joseph Borst, Kim Abate, Timothy Ryan, MD,
Dale Freier MD, Martha Bond, Tiffany Folk
Scribe: Tammy Reynolds

Agenda Item	Discussion	Action Items	Owner	Status (open or closed)
Call to Order	Meeting called to order at 4:00 pm by Dr. Timothy Ryan.			
Consent Agenda A. Approval of December 20 Mtg. Minutes B. Staff Written/Verbal Reports <ul style="list-style-type: none"> • Director of Environmental Services • Director of Public Health • PH Educators • Monthly Warrant of Expenses 	The January agenda and written Public Health, Environmental Health and the PH Educators reports were sent to members prior to the meeting. A motion was made to approve the December 20, 2023 meeting minutes by Joseph Borst with Joseph Lorenzetti MD seconding the motion. A motion to approve the written reports and monthly warrant of expenses was made by Joseph Borst and was seconded by Martha Bond. All members present voted to accept the department reports and the monthly minutes.	Review/Action	Board	Closed
Election of Officers (Chair and Vice Chair) for 2024	Tiffany Folk nominated Dr. Timothy Ryan as Board of Health Chair with Dr. Grace Freier as Vice Chair. Joseph Borst seconded the nominations. All members present voted to accept both nominations.		Scott Board	Closed

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<p>Departmental Issues</p> <p>A. Staffing</p> <p>B. Board of Supervisors Resolutions</p> <ul style="list-style-type: none"> • Child Passenger Safety Seat Grant • Performance Incentive Grant 	<p>Scott explained that we have an opening for a Sanitarian due to a resignation in December. He will be requesting to fill that vacancy at the next BOS Vacancy Committee on 1/23. Scott is hopeful that the infrastructure budget will be approved by the state soon. He also explained that one of our public health nurses has decided to take another position elsewhere. He will be evaluating the duties of that position to determine if he will request to fill that position.</p> <p>Scott reported that he has two resolutions going to the BOS on 1/23/24; requesting permission to accept the Child Passenger Safety Seat grant, and the Performance Incentive grant.</p>	Information/ Discussion/	Scott	Open
<p>Ongoing Inter-departmental Coordination Efforts</p>	<p>Scott indicated that the SCHD is working to coordinate with other departments within the county to help increase awareness and assist the public with various events and programs that are available. Scott provided some examples of new and existing coordination efforts and mentioned that additional details are available in his January Directors Report.</p>	Information	Scott/Kim/ Mary/Liz	Closed
<p>Lead Renovator Training Opportunity</p>	<p>Scott informed the board of an upcoming Lead Renovator Training. This offers an opportunity for landlords, contractors, and others who are working in homes built pre-1978 to earn an EPA RRP certification for free (is typically \$300). Kristina Knight, RN will be completing this course in January which will allow SCHD to increase the size of the class offered to the public from 8 to 16.</p>	Information	Scott	Closed
<p>Look Ahead to 2024</p>	<p>Scott gave a brief review of what the SCHD is aiming to do in 2024. Some of the major items will be to continue to move our Community Health Improvement Plan efforts forward. Scott also informed the board that he is planning to require baseline suicide prevention training for all SCHD staff as part of the Zero Suicide initiative. Other broad target areas for 2024 included reimplimenting the use of staff and client satisfaction surveys, continuing to build local data collection and identifying targeted opportunities for press releases to share Public Health successes with the community.</p> <p>Scott asked the board to discuss warnings and fines to local businesses that are selling flavored vaping products which is in violation of the state law which bans the sale of flavored vape</p>	Information	Scott & Kim	Closed

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<p>Agenda Items Submitted by Board Members</p>	<p>products. Following a lengthy discussion, the following motion was put forth: In light of the significant health risks associated with vaping, and in compliance with applicable state laws, the Board of Health instructs the Seneca County Health Department to undertake the following upon discovery of illegal vapor products in local businesses: 1st Offense: A letter of warning will be sent by the department advising the facility operator of the violation and requesting that the illegal vapor products be removed from sale. 2nd Offense: The Department will send a Consent Order to the facility operator advising him/her of the violation. The Consent Order will require that the illegal vapor products be removed from sale and will offer a civil penalty (a fine) in the amount of \$1,000 (or \$10 per vapor product if the facility had less than 100 vapor products offered for sale at the time of the inspection). 3rd Offense: The Department will send a Consent Order to the facility operator advising him/her of the violation. The Consent Order will require that the illegal vapor products be removed from sale and will offer a civil penalty (a fine) in the amount of \$5,000 (or \$10 per vapor product if the facility had less than 500 vapor products offered for sale at the time of the inspection). 4th Offense: A summons will be issued to the facility operator requiring him/her to attend a formal Board of Health hearing. After hearing all testimony and reviewing all evidence provided by the SCHD and the respondent, if the Hearing Officer determines that the facility operator was in violation of the applicable NYS laws regarding the sale, display and distribution of vapor products, the SCHD will recommend to the Hearing Officer that he impose the maximum penalties allowed by NYS law. After a lengthy discussion, a motion to ratify the vapor products enforcement policy detailed above was made by Joseph Lorenzetti MD and was seconded by Tiffany Folk. Members Joseph Borst, Martha Bond, Dale Freier MD, and Timothy Ryan MD voted in favor. Member Grace Freier, MD voted to oppose the proposed enforcement policy.</p>	<p>Discussion</p>	<p>Board</p>	<p>Closed</p>
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Meeting adjourned 5:15 p.m.

The next meeting will be held February 21, 2024, at 4:00 PM
Seneca County Health Department Conference Room/Via Webex

Written by,
Tammy Reynolds, Staff Resource Assistant
Reviewed by,

Scott King,
Public Health Director

Public Health/BoardofHealth/2024/Minutes



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