



January 17, 2024

Minimum Requirements for On-site Septic System Plan Submissions

1. All on-site wastewater treatment system plans require a completed application as well as the stated plan review fee.
2. All design submissions require a New York State Licensed Engineer or Registered Architect stamp.
3. Percolation tests are required for all design submissions. Assuming percolation results based on general knowledge of soil conditions will not be accepted as a valid percolation test.
4. Deep hole tests are required for all design submissions.
5. A site plan indicating locations of all water sources including wells, streams, ponds, lakes, drainage ditches, springs, and storm water retention ponds.
6. A tax map ID number must be included on the plan.
7. Residential on-site wastewater treatment systems shall use Appendix 75-A of the New York State Sanitary Code as a design reference.
8. Commercial on-site wastewater treatment systems shall use the 2014 New York State Department of Environmental Conservation design standards for intermediate sized wastewater treatment systems when designing systems for sewage flows between 1,000 – 10,000 gallons per day.
9. Residential systems producing over 1,000 gallons per day should also reference the 2014 Department of Environmental Conservation design manual, as well as Appendix 75-A of the NYS Sanitary Code.
10. A minimum of 3 stamped plans are required for system review.

On-site wastewater treatment system designs submitted without the required elements listed above will not be approved by the Seneca County Department of Health until all the information is provided. If you have any questions concerning this letter, please contact Mary Jump at 315-539-1945.

