



Date: December 21, 2022	Time: 4:00 p.m.	Location: Meeting held via WebEx and in-person in the Conference Room in the Seneca County Health and Senior Services Building
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Present: In person: Scott King, Joseph Lorenzetti MD, Grace Freier MD, Dale Freier MD, AJ VanCuren, Joseph Borst
WebEx: Tim Ryan MD
Absent: Tiffany Folk, Martha Bond, Mary Jump, Kim Abate
Scribe: Tammy Reynolds

Agenda Item	Discussion	Action Items	Owner	Status (open or closed)
Call to Order	Meeting called to order at 4:00 pm by Dr. Ryan.			
Consent Agenda	The November agenda and written Public and Environmental Health Reports were sent to members prior to the meeting. A motion was made to approve the November 16, 2022 meeting minutes by Dale Freier, MD and was seconded by Joseph Borst. All members present voted to accept the November minutes. A motion was made by Joseph Borst to approve the written reports and seconded by Joseph Lorenzetti MD. All members present voted to accept the department reports.	Review/Action	Board	Closed
Approval of Monthly Warrant Expenditures for November	The Board reviewed the monthly warrant of expenditures. A motion was made by Joseph Lorenzetti, MD and seconded by Joseph Borst to approve the monthly warrant expenditures. All members present voted in favor of approving the monthly warrant of expenditures.	Review/ Discussion/ action	Board	Closed
Departmental Issues A. Staffing - Director of Preventative Services - Sanitarian (HNP) B. Grant Funding - CDC PH Infrastructure and Workforce Funding	Director of Preventative Services position – Still no qualified applicants for Director of Prev. Health Services. HNP Sanitarian position remains open, no additional applicants yet. Both positions are posted on Indeed website as well as the county HR website with the projected 2023 increased salaries. For the HNP Sanitarian position, currently using existing staff to get the program off the ground. CDC PH Infrastructure and Workforce Funding Grant - Awarded grant that will provide SCHD with \$635,000 over a	Information/ Discussion	Scott	Open

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<p>NYSDOH Updates A. NYS Commissioner of Health B. NYSDOH School Immunization Audits</p>	<p>five-year period that can be used for new staff hire, bonuses (with CSEA approval), salary increases, staff training or tentatively for a sign on bonus for Director of Preventative Services position.</p> <p>Scott discussed letter he received from NYSDOH Commissioner of Health that was sent to providers offices regarding providers offering and encouraging flu and COVID vaccines for their pediatric patients.</p> <p>Scott discussed another letter he received from NYSDOH regarding that schools ensure that each child enrolled is updated on their vaccines before they attend school. Seneca County has a large population of Amish and Mennonite members that are not in compliance. SCHD will be sharing this letter with these schools/communities.</p>	<p>Information</p>	<p>Scott/Kim</p>	<p>Open</p>
<p>School Naloxone Administration Policies</p>	<p>SCHD will be reaching out to schools to encourage them to change their existing policies on who can administer Naloxone. Currently some schools only allow the school nurses to administer it. The concern is that it may be needed after school hours (sports events, practices etc.) when the nurse is not on duty. The intent is to have Naloxone more readily available to coaches, teachers, bus drivers, teachers' aides, and other staff with some simple training to potentially save a life. Scott will draft a letter to go out to the schools. The Board discussed that the letter should be co-signed by Scott and Dr. Ryan.</p>	<p>Information</p>	<p>Scott</p>	<p>Open</p>
<p>Mileage Reimbursement</p>	<p>Scott explained that there is a no existing mileage reimbursement policy, but that the board can adopt one if they wish. Joseph Borst made a motion to amend the bylaws for mileage with Grace Freier MD seconding the motion. All members present voted to accept amending the bylaws to allow mileage reimbursement.</p>	<p>Discussion</p>	<p>Scott</p>	<p></p>
<p>Respiratory Illness Updates (COVID, Influenza, RSV) A. Trends B. Schools C. Vaccine Clinics</p>	<p>Scott reported that there is still a high amount of respiratory illness in the community.</p> <p>The CDC reported that Seneca County is now in a low-risk area for COVID. Still a high level of influenza in the community. RSV levels are still high.</p> <p>SCHD will continue to have Walk-In Wednesdays for flu vaccines through the end of December. May potentially continue flu clinics in January.</p>	<p>Information/ Discussion</p>	<p>Scott</p>	<p>Open</p>

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2021 Annual Report	Dr. Lorenzetti had questions regarding some of the information in the report, but he had spoken with Mary Reese, RN and she cleared up those concerns. AJ VanCuren explained much of the data in the report for 2021 was based on information from previous years so the data points do not necessarily reflect the current situation.	Information/ Discussion	Scott	Closed
Agenda Items Submitted by Board Members	There were no items submitted by the board.	Discussion/ Action	Scott	Closed

There being no further discussions by the Board, motion to adjourn was made Joseph Lorenzetti MD and seconded by Joseph Borst.
Meeting adjourned at 5:15 p.m.

The next meeting will be held January 18, 2023 at 4:00 PM
Seneca County Health Department Conference Room/via Webex

Written by,
Tammy Reynolds, Staff Resource Assistant
Reviewed by,

Scott King,
Director of Public Health

