



Seneca County
Health Department

Seneca County Public Health

Board of Health

Meeting Minutes



Date: April 19, 2023	Time: 4:00 p.m.	Location: Meeting held via WebEx and In-person in the Conference Room in the Seneca County Health and Senior Services Building
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Present: In person: Scott King, Joseph Lorenzetti MD, Grace Freier MD, Joseph Borst, Kim Abate, Tiffany Folk, Martha Bond, Dale Freier MD, Mary Jump
 WebEx: Tim Ryan MD
 Scribe: Tammy Reynolds

Agenda Item	Discussion	Action Items	Owner	Status (open or closed)
Call to Order Consent Agenda A. Approval of March 15 Mtg. Minutes B. Staff Written/Verbal Reports • Director of Environmental Services • Director of Public Health • Educator Reports • Monthly Warrant of Expenses C. Hearing Officer Decision - Americana Vineyards D. Consent Order - Seneca Mini Mart	The April agenda and written Public Health, Environmental Health and Public Health Educators reports were sent to members prior to the meeting. A motion was made to approve the March 15, 2023 meeting minutes by Joseph Borst and was seconded by Joseph Lorenzetti, MD. All members present voted to accept the March minutes. All members present voted to accept the March reports. The Board reviewed the monthly warrant of expenditures. Mary Jump discussed the hearing officer's decision on the charges against Americana Vineyards. He was fined for various delinquencies that he was charged with including not submitting operating reports for almost two years, six quarterly bacteria samples not submitted, did not have valid food permits for three permit cycles. He was fined a total of \$1505 as well as non-monetary remediations that need to be addressed within 30 days of this decision. Tiffany Folk made a motion to ratify the decision with Joseph Lorenzetti, MD seconding it. All members of the board voted to adopt the hearing officer's decision. There was a consent order for Seneca Mini Mart for the cigarette sales violation for an employee who unlawfully sold a pack of used refill pods to an underage person (under 21) without asking for identification/proof of age. The owner of the facility chose to sign the consent order and pay the fine. Joseph Lorenzetti, MD made a motion to adopt the consent order with	Review/Action	Board	Closed

"To create healthy communities and safe environments for all."



Public Health
Seneca County, NY



<p>Departmental Issues</p> <ul style="list-style-type: none"> A. Staffing <ul style="list-style-type: none"> - Director of Preventative Services B. Vehicles C. Computers D. Upcoming Resolutions <ul style="list-style-type: none"> • CHSC Subcontract w/SCCCE • PHEP Grant • Subcontract w/C Bond for PHEP Consulting 	<p>Dir. Prev. Services position is now posted on the NYS Department of Labor website. At present we do not have any candidates. Scott announced that Austin Williams (Public Health Specialist) gave his notice that he will be leaving for another position in Wayne County. Nissan Rogue was auctioned off. Waiting for 2023 pricing sheets to come out and then will be purchased from DHS. In the meantime, using a minivan borrowed from DHS. Replacing two more computers for E.I. staff. Resolutions going to the BOS will be filling the position vacated by the pending departure of Austin Williams, the CHSC subcontract with Seneca County Cornell Cooperative Extension, the PHEP grant, and the annual subcontract with Cathy Bond for PHEP consulting.</p>		Scott	Open
<p>PHEP Annual In-Service Training</p>	<p>Cathy Bond did the annual In-Service PHEP training for the staff.</p>	Information	Scott/Kim	Closed
<p>Strategic Planning Update</p>	<p>Scott asked the board members to click on the link in the agenda (electronic one sent) to complete the survey to help with our strategic plan.</p>	Information	Scott	Closed
<p>Illness Surveillance Updates</p>	<p>Cathy Bond updated the illness surveillance report. Scott asked Cathy to draft a letter from him for providers asking them for their data to be able to update the report. This report helps us to be aware if there is a trend of certain illnesses on the rise.</p>	Information	Scott	Closed
<p>Narcan Update</p> <ul style="list-style-type: none"> • School Policies • Facility Trainings • Fentanyl & Xylazine Announced as an Emerging Threat 	<p>Scott gave a brief update on the school Narcan policies after requesting that each school update their current policies. South Seneca said that they did have an update, along with Romulus. Seneca Falls is currently working on their update. We have not heard anything back from Waterloo. AJ and Andrew will be holding training at two local fire departments on the use of Narcan and how to administer it. The CDC announced the emerging threat of Fentanyl and Xylazine.</p>	Information	Scott/Kim	Closed

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Hydrilla	Mary Jump informed everyone that hydrilla had been found in Cayuga Lake and gave a brief narrative on the invasive species and the damage it can do. She also said that the issue is being addressed by the DEC and various other agencies.	Information	Mary/Scott	Open
Agenda Items Submitted by Board Members	No items submitted.	Discussion/ Action	Scott	Closed

There being no further discussions by the Board, the motion to adjourn was made by Joseph Lorenzetti MD and seconded by Joseph Borst.
Meeting adjourned at 5:10 p.m.

The next meeting will be held May 17, 2023, at 4:00 PM
Seneca County Health Department Conference Room/via Webex

Written by,
Tammy Reynolds, Staff Resource Assistant
Reviewed by,


Scott King,
Director of Public Health

