



Seneca County Public Health
Board of Health
Meeting Minutes



Date: May 18, 2022	Time: 4:00 p.m.	Location: Meeting held via Telephone call (WebEx)—and Conference Room in the Seneca County Health Department Building
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Present: In person: Joseph Lorenzetti MD, Grace Freier MD, Dale Freier MD, Scott King, Mary Jump, Kimberly Abate
WebEx: Tim Ryan MD, Tiffany Folk
Absent: Joseph Borst, Martha Bond
Scribe: Tammy Reynolds

Agenda Item	Discussion	Action Items	Owner	Status (open or closed)
Call to Order	Meeting called to order at 4:01 pm by Dr. Ryan.			
Consent Agenda	The April agenda and written Public Health Reports were sent to members prior to the meeting. A motion was made to approve the April 20, 2022 meeting minutes by Dr. Lorenzetti and seconded by Dr. Grace Freier. All members present voted to accept the April minutes. All members present voted to accept the department reports.	Review/Action	Board	Closed
Approval of Monthly Warrant Expenditures	The Board reviewed the monthly warrant of expenditures. Dr. Lorenzetti questioned the \$10,000 septic expenditures. Scott explained that this is money from a grant to help homeowners offset costs to replace/repair failing septic systems. A motion was made by Dr. Lorenzetti and seconded by Grace Freier MD to approve the monthly warrant expenditures. All members present voted in favor of approving the monthly warrant of expenditures.	Review/ Discussion/ action	Board	Closed
Incident Report	A staff member reported an incident while cleaning out the storage unit/vault located at Thurber Drive. A tripod tipped over and caused a minor injury to their foot. Scott also reported about the issue of cleaning out the storage area and being able to find a place to put health department records in our basement. These are items that need to be kept per the state's retention schedule.	Scott	Scott	Closed
Landfill Odor/Sewer Odor Complaint	Received a complaint from Waterloo Container about airborne odors (sewer odors). Scott reported that the health department	Scott	Scott	Open

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	<p>does not regulate sanitary sewers and that it is something the DEC would need to investigate. The health department is responsible to conduct an investigation if there is a complaint of an alleged public health nuisance. Scott contacted the Town of Seneca Falls since it is their sewer line and they are already looking into the issue. Scott is going to send out a formal letter to the complainant with his findings.</p>			
State Vaccine for Children (VFC) Audit	VFC audit found that Mary Reese, who oversees that program, had excellent record keeping. Her procedures were precisely done, found no deficiencies in her reporting. Great job Mary!	Scott	Scott	Closed
General Septic Waiver Modification	Item two on waiver had a minor change regarding the timing of when a system needs to be inspected if they have just recently installed a new system. It has been changed from twelve months to forty eight months. A motion was made by Dr. Lorenzetti to approve the change with Dr. Dale Freier seconding it. All members present voted to accept the amended waiver.	Mary Jump	Scott	Closed
Update on COVID-19 case response	Covid cases are averaging about 15 cases per day. Completed our distribution of over the counter test kits. Possibly purchasing more test kits for the public's use. Walk in Wednesday booster clinics have been going very well.	Information/ Discussion	Scott	Open
Departmental Issues A. Staffing	Interviewed a possibly good candidate for the position of Project Director for the CHSC grant. Scott did get official permission from the BOS to continue on with Mo Tidball as project director until a suitable replacement is found. Director of Preventative Services – Job description is being modified in order to find a candidate. Public Health Corps Fellows Grant – Have an interview with a recent college graduate.	Information/ Discussion	Scott	
Agenda Items Submitted by Board Members	Dr. Freier asked about the Covid vaccine for children 0-5, no updates.	Review/ Discussion/ Action	Scott	Closed

There being no further discussions by the Board, motion to adjourn was made Dr. Grace Freier and seconded by Dr. Lorenzetti.
Meeting adjourned at 4:49 p.m.

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Health Department

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The next meeting will be held June 15, 2022 at 4:00 PM
Seneca County Health Department Conference Room/via Webex

Written by,
Tammy Reynolds, Staff Resource Assistant
Reviewed by,



Scott King,
Director of Public Health

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